# ONLINE CONF User Guide

JSHILC 2025 Organization Committee

# **System Recuirements**

- PC
  - Windows: Microsoft Edge (latest), Google Chrome (latest)
  - Mac: Safari (latest), Google Chrome (latest)
- Tablet
  - iOS 13 or later: Safari (latest)
  - Microsoft Edge (latest), Google Chrome (latest)
  - Google Chrome (latest)
- Smart phone
  - iOS 13 or later: Safari (latest)
  - Android: Google Chrome (latest)

\*Please update in advance.

# 1. User Registration -Sign up

### If you already signed up, no need to sign up again.

Click "Sign up here", Then input your Email Address to the box and click "Proceed".

Login	Sign up
Email Address Required	Sign up here
Email Address	1
Password Required	
Password	_
Forgot Password? >	
Remember me	
Please agree to the ONLINE CONF Terms of Use	
and Privacy Policy before proceeding.	
Login	



#### **Email Registration**

We will send a confirmation email to the address provided below. Please check your mailbox settings and confirm that emails from support@gakkai.online are allowed.



### URL : https://jshilc2025.gakkai.online/

※All images are samples.

# 1. User Registration - Mail confirmation

Open the Email message from ONLINE-CONF Office (support@gakkai.online), click URL and proceed to User Registration.

**%Please check your mailbox settings and confirm that an email from** support@gakkai.online is allowed.

% If you use Gmail, please check if the Email message is sorted into the "Promotion" Tab.



Email Registration is Completed.



saito.shun3@his-world.com Your registration is not yet complete. Please check the email sent to you and complete the registration process within 24 hours.

If you cannot find the email, please review spam settings and try registering again

If you have no reply within 5 minutes after you registered, please try another email address. (<u>Click here</u> to learn how to create a Gmail account) Some domains cannot accept our emails due to firewall restrictions. Please contact the system administrator at your organization and set up your e-mail address to receive messages from the @gakkai.online domain. If the problem continues, please contact the help center: online-conf@agri-smile.com.

Back to Top

### [JSH-ILC2025] Email Address Verificat

JSH ILC Secretariat <support@gakkai.online>

Email Address Verification メールアドレスを確認して利用を開始

#### sample@mail.com

Confirm your email address and proceed registration by accessing the URL below. メールアドレスが正しく登録されていることを確認して、以下のURLにアクセスして本登録にお進みください。

https://jshilc2025.gakkai.online/signup/1727a65c-1983-478b-a632-e294da9507e2

このメールに心当たりがない場合、このメールを破棄してください。 Please delete this email, if you were not aware that you were going to receive it.

The 4th JSH International Liver Conference 2025 https://jshilc2025.gakkai.online/ JSH ILC Secretariat jshilc-2025@his-world.com

**Click URL** 

# **1.User Registration -**Personal information

Start entering your Basic information and scroll down.

XYou are able to edit information on your profile anytime until the conference finishes.



# **1. User Registration - Affiliation**

Enter information of affiliation and scroll down.

XYou are able to edit information on your profile anytime until the conference finishes.

### Affiliation

Type of Organization Required select	~
Organization Required	
Organization	
Department/Laboratory Name Required	
XXX Lab. / XXX Dept.	
Position Required	

XAII images are samples.

# **1. User Registration -**Terms of Agreement

Once you have finished entering personal information, Agree to the "Terms of Service and Privacy Policy" Then, click "Confirm" and go on to the next page.



# **1. User Registration** - Confirmation

### Confirm what you have entered. Then click "REGISTER". XYou are able to edit information on your profile anytime until the conference finishes

Country Japan Postal Code

123456

Address 123456789JAPAN

### Affiliation

Type of Organization

Sample organization type

Organization

Saplem organization

Department/Laboratory Name

Sample Department/Laboratory Name

Position

**Sample Position** 

< MODIFY REGISTER >

Click "REGISTER" to Confirm the entered details.

# **1. User Registration -**Completion

After you finish User Registration, login and move on to Payment.



You have been successfully registered

Please check the confirmation email sent to your mailbox. If you cannot find the confirmation email, please try again.

Please re-register in case if this registration seems to be incomplete.

Logir	
Click "Login"	and go to
Dashbo	bard

# **2. Registration**

Click "Registration and Payment".

### Dashboard URL: https://jshilc2025.gakkai.online/dashboard



# 2. Registration

### Select answers for each content and proceed to payment. \*Changes cannot be made after Proceeding to next page.

### 

Entry

#### **Entry Fee**

select

O Members ¥ 15,000

O Non-members

O Junior residents ¥ 5,000

O Paramedic staffs ¥ 5,000

O Undergraduate students

#### Reception

select	
September 25.2024	
Keio Plaza Hotel Tokyo	
O Yes: Attend v 5,000	
O No: Not Attend	

#### 個人情報のスポンサーイベント共催企業への提供について Provision of personal information to co-sponsor companies

参加登録時に、個人情報のスポンサードイベント協賛企業へのご提供に同意いただいた場合、ご入力いただいた事項のうち 「氏名」・「勤務先」・「E-mail」がスポンサードイベント協賛企業へ提供され、当該企業の製品、サービス、イベントに関 するご案内、その他参加者にとって役立つと判断される情報の提供の目的のために使用されますこと予めご了承ください(参 加登録時に承諾された方に限ります)。スポンサードイベントの協賛企業の一覧については、参加登録画面にリンクを記載し ておりますのでご確認ください。

If you agree to provide your personal information to co-sponsor companies as your registration, your name, workplace, and email will be provided to them. Please understand that your information will be used for the following purposes, providing information regarding the company's products, services, events, and other information. Please check the link on the registration form for a list of co-sponsor companies.

個人情報の取扱いについて上記に同意する
I agree to the above regarding the handling of personal information.
(スポンサー企業一覧 List of sponsor companies)

**Select "Proceed to Payment"** 

☆The image is a sample.

# 3. Payment

Choose Credit Card Payment. %Bank Transfer can only be selected who reside in Japan



P.				
Plan				
Members, Reception				
¥20,000				
Note				
. Lyman se made by ban				
*Bank transfer fees will not be *Refunds cannot be provided u Payment Protocol	paid by the Organizer. Inder any circumstances afte	er payment has been made.	_	
*Bank transfer fees will not be *Refunds cannot be provided u Payment Protocol O Bank Transfer	Organizer of by orceat earth paid by the Organizer. Inder any circumstances after Oredit Card F	er payment has been made. Payment	Pay Now	